



**Texas Independent Baptist
Seminary & Schools**

**SCHOOL CATALOG
2019 - 2020**

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This catalog describes the policies and programs of
Texas Independent Baptist Seminary & Schools.

The information contained in this catalog is subject to
change upon administrative recommendation.

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Academic Calendars

Undergraduate Academic Calendar

Fall 2019	
Faculty Orientation	August 23
Residence Halls Open	August 26
Student Orientation and Enrollment	August 27 – 30
Session 1 Begins	September 3
Session 1 Exams	October 4
Session 2 Begins	October 8
Session 2 Exams	November 8
Session 3 Begins	November 12
Thanksgiving Break	November 26 - 29
Session 3 Resumes	December 3
Session 3 Exams	December 20
Christmas Break	December 21 - January 5

Spring 2020	
Faculty Orientation	January 3
Students Arrive	January 6
Student Orientation and Enrollment	January 7 - 10
Session 4 Begins	January 14
Session 4 Exams	February 14
Session 5 Begins	February 18
Spring Break	March 10 - 13
Session 5 Resumes	March 17
Session 5 Exams	March 27
Session 6 Begins	March 31
Missions Trips	April 7 - 10
Session 6 Resumes	April 14
Session 6 Exams	May 8
Commencement Exercises	May 12

Graduate Academic Calendar

Fall 2019		Spring 2020	
Courses Begin	August 26	Courses Begin	January 6
Coursework Submitted	December 20	Coursework Submitted	May 1
Results Posted	January 7	Thesis/Dissertation	May 1
		Results Posted	May 8
		Commencement Exercises	May 12

Mission Statement

Texas Independent Baptist Seminary & Schools (**TIBS**) is dedicated to educating and training God-called servants of Jesus Christ to work in New Testament Baptist churches and their ministries.

Through classroom and hands-on learning leading to undergraduate and graduate diplomas, students will acquire the knowledge and skills necessary to hold positions as pastors, assistant pastors, evangelists, missionaries, music directors, music coordinators, Christian school administrators, Christian educators, and administrative assistants.

Core Values

The Word of God

The King James Bible is the center of everything taught at TIBS. Every major has an emphasis in scriptural studies, with most classes using the Bible as the major resource material. Courses are structured to guide students in learning to study and properly interpret the Bible, to acquire a good overview of Scripture, and to receive detailed exposition of major Bible doctrines. All of this is designed to develop individuals who know the Scriptures, understand its principles, and apply its truths to daily life.

Personal Soul Winning

The Great Commission is the driving force behind everything taught and preached at TIBS. Faculty, staff, and students go soul winning every week, reaching the entire Ark-La-Tex area through the ministries of the Longview Baptist Temple.

Old-Fashioned Standards and Convictions

TIBS stands for the old-time religion, where separation from the world is taught, preached, and practiced. In accordance with Scripture, TIBS teaches that indulgence in worldly amusements or practices is damaging both to one's testimony and personal walk with God. TIBS students are not ashamed to be identified as old-fashioned, independent Baptists in their actions and their appearance.

Ministry

TIBS students will be given the opportunity to serve in a wide variety of ministries at the Longview Baptist Temple, providing the valuable experience needed for full-time Christian service for the Lord.

Personal Character Development

The educational experience provided by TIBS is designed to impact both the student's mind and heart. Living in a residence hall provides an atmosphere that emphasizes godliness, dependence upon the Holy Spirit, and obedience to God's Word as well as God's authorities. Spiritual emphasis is evident by the chapel services, classroom instruction, dormitory devotions, and special conferences. TIBS offers an atmosphere which provides the guidance and direction the students need; thus making a lasting impact on each student's life.

Lasting Friendships

TIBS provides the opportunity to form lasting friendships with others through banquets, special events, and dating activities. We believe that these extracurricular activities are important for creating a balanced individual.

Educational Philosophy

Texas Independent Baptist Seminary & Schools believes that God is the source of all knowledge and wisdom and has revealed that knowledge and wisdom to man through His Word. Since education is the acquisition of knowledge and wisdom through teaching and learning, TIBS endeavors to provide an environment and faculty that are Scripturally based and will challenge its students intellectually, emotionally and spiritually. The final goal of each student should be to glorify their Lord and Saviour through a lifetime of service.

Core Curriculum Learning Outcomes

Texas Independent Baptist Seminary & Schools operates on a core curriculum standard. Upon declaring a course of study (major), students are enrolled in a core curriculum program designed to achieve the following results:

- Develop a commitment to the pursuit of learning
- Demonstrate a seminarian level of competence in their field of ministry
- Develop the ability to communicate Scriptural values and beliefs
- Exercise leadership skills

Confession of Faith

I. VERBAL INSPIRATION OF THE SCRIPTURES

We believe in the infallible, inspired Word of God. We accept the Textus Receptus manuscript as the foundational material from which we derive the King James Bible. We believe the King James Bible to be the inerrant, preserved, infallible, inspired Word of God for the English-speaking people. The Old and New Testament Scriptures were written by human authors divinely inspired and edited by the Holy Spirit, preserved, unbroken and passed down to us today. (II Timothy 3:16; John 10:35; II Peter 1:19-21; Psalm 119:89)

II. GENESIS ACCOUNT OF CREATION

We believe the Genesis account of creation, and that what you believe about your origin will determine your philosophy of life. We believe creation was a direct act of God, which included literal days, and that it was instantaneous and miraculous. We believe man was created in the image of God and all reproduction was “after their kind.” (Genesis 1:1; Job 26:7; Psalm 33:6, 9; John 1:3; Colossians 1:17)

III. TRINITY

We believe God is a person, eternally existing. There is only one true God existing in the unity of the Godhead. There are three eternal and coequal persons; God the Father, God the Son, and God the Holy Spirit. They are the same substance but distinct in subsistence. There is one Godhead made up of three persons who are the same in attributes, power, characteristics, and desires. (Romans 1:7; Hebrews 1:8; Acts 5:1-3; Matthew 28:19; I Corinthians 8:6)

IV. DEITY

We believe that Jesus Christ is the Son of God because of His character, His miracles, His influence, His power to forgive sins and set people free from Satan and because He claimed to be and died making this claim and arose victorious over death. (Mark 12:6; John 5:22, 23; Matthew 26:63, 66; John 14:9; John 1:1; Hebrews 1:8; John 20:28; Romans 9:5; I John 5:1-5)

V. VIRGIN BIRTH

We believe that Jesus Christ was begotten of the Holy Ghost and was in the miraculous manner born of Mary, a virgin, as no other person was ever born or can ever be born of woman. He is both the Son of God and God the Son. (Matthew 1:20; Luke 1:30-35; Isaiah 7:14)

VI. SUBSTITUTIONARY DEATH OF JESUS CHRIST

Jesus took the saved sinner's place, bore his sins, and met the penalty through His substitutionary death for all men. Jesus satisfied the law, becoming our accepted substitute. His righteousness, or His right doing, is imputed to us by faith. Therefore, we have through Him kept the law. Instead of merely covering the sins of man, the blood of Christ cleanses man from his sins. (Isaiah 53:5; Acts 20:28; II Corinthians 5:21; Hebrews 9:28; I Peter 3:18; Matthew 26:28)

VII. SALVATION BY GRACE THROUGH FAITH

The sacrifice made by Jesus is the only basis of salvation, the only means of reconciliation, and the only ground of justification. We believe that no man cometh to God except through Jesus Christ. We hold and believe many important truths, but the most important to every individual is the personal salvation of his own soul. God's order is salvation

and then works. (Acts 4:12; I Thessalonians 5:9; Hebrews 5:9; John 12:46; John 20:31; Romans 10:9; Ephesians 2:9, 10; Titus 3:5-8)

VIII. HEAVEN, HELL, AND THE LAKE OF FIRE

We believe that Heaven and Hell are real, literal, and physical places. Heaven is a place of indescribable beauty and glory, just as Hell is a place of indescribable torment and punishment. Throughout all eternity, Heaven is the final eternal dwelling place of the saved. Hell is the temporary abode of the lost, until Hell itself along with its inhabitants is cast into the Lake of Fire, the final eternal dwelling place of punishment for the lost, who will there suffer eternal torment and total separation from God. (Matthew 6:20; Luke 10:20; John 14:2; Daniel 7:10; Isaiah 33: 14; Matthew 13:42; Revelation 14:10)

IX. DEPRAVITY

By nature, man is wicked and corrupt. All are under sin. Romans 3:10 proves that all are alike under sin in an unregenerate condition. (Genesis 6:5; Job 15:16; Psalm 14:3; Isaiah 1:6; Jeremiah 16:12; Matthew 23:27; Romans 1:24; II Peter 2:12)

X. HOLY SPIRIT

The Holy Spirit is not the author of confusion concerning the tongues movement of this church age. The Holy Spirit ministers to the Christian. He regenerates, baptizes (not with water), indwells, seals, and fills the believing sinner. The believer does not get more of the Holy Spirit, but the Holy Spirit more of the believer. Therefore, these ministries of the Holy Spirit happen instantaneously to the believing sinner. They all occur by faith and are not in the least dependent

upon one's personal emotional feelings at the time. (I Corinthians 14:33; Titus 3:5; Romans 5:3-4; Acts 2:4; I Corinthians 3:16; II Corinthians 1:22)

XI. SEPARATION FROM THE WORLD

We believe that all the saved are called into a life of separation from all worldly and sinful practices. A person, once he has accepted Christ as Saviour, is a new creation in Christ and should live a holy, consecrated life. He should separate himself from the world and all its lust in obedience to the command of God. (Romans 12:1-2; I John 2:15-17; II Corinthians 6:14-18; Colossians 2:6; I Peter 2:9; II Corinthians 5:17; II Timothy 2:19)

XII. RAPTURE AND SECOND COMING

The Lord Jesus Christ, Himself, is coming in the air at any moment to catch up as many as receive Him as Saviour. The saved of all ages will stand at the Judgment Seat of Christ and enjoy the Marriage Supper of the Lamb. We believe in the personal, bodily, visible, premillennial return (second coming) of Christ. Those left behind will go through a period called the Tribulation, after which Christ, Himself, shall return to the earth, visible in body, to set up His kingdom of one thousand years of righteous rule. After this, the unbelievers of all ages will stand at the Great White Throne to be judged and cast into the Lake of Fire, separated from God forever, while the believers spend eternity in the fullness of joy in Heaven with the Lord. (Acts 1:11; I Thessalonians 4:16-18; Revelation 19:11; Revelation 20:15; Matthew 24:42; Matthew 25:31-34)

XIII. BAPTISM AND THE LORD'S SUPPER

We believe there are two ordinances of the local church. They are baptism and the Lord's Supper. Scriptural baptism is the immersion of believers in water, in the name of the Father, of the Son, and of the Holy Spirit, administered by the authority of a New Testament Church and is prerequisite to the privileges of a church relation and the Lord's Supper. The Lord's Supper is a memorial ordinance of the local church members according to the individual examinations and teaching of I Corinthians 11:17-34. The unleavened bread and fruit of the vine, grape juice, are to commemorate the dying love of Christ. This is a local church ordinance. Non-church members do not participate. (Acts 8:38; Mark 1:9-10)

XIV. DEVIL OR SATAN

We believe in the personality of Satan; that he is the god of this world, blinding the minds of them which believe not, and the author of all the power of darkness. We believe that Satan was once holy, and enjoyed heavenly honors. But, through pride and ambition, to be as the Almighty, he fell and drew after him a host of angels. Satan is the author of all false religions, the chief power of darkness—destined, however, to judgment of an eternal justice in Hell, a place prepared for him and his angels. (Matthew 4:1-3; Revelation 20:1-3; II Corinthians 4:3,4; Revelation 20:10; I Peter 5:8; Isaiah 14:12-15; Ezekiel 28:14-17)

XV. RESURRECTION

We believe in the bodily resurrection of our Lord Jesus Christ. He arose bodily "the third day according to the scriptures" from the tomb, ascended bodily into the heavens, and through His resurrection, a sure hope of immortality

and everlasting life is given to all who have been saved by His grace. He is at the right hand of God as our “Mediator, merciful and faithful High Priest, and Advocate.” (John 20; Hebrews 9:24; I Corinthians 15:12-28; Luke 24:1-7; Romans 4:25)

XVI. ETERNAL SECURITY

We believe in the eternal security of all believers in our Lord Jesus Christ. A person who is born again has everlasting life, which never ends and cannot be taken away. God’s children are saved forever, kept by the power of God through faith unto eternal salvation and sealed unto the day of redemption. (John 10:27-30; I Peter 1:5; Ephesians 4:30; Romans 8:35-39; John 5:24)

XVII. SOUL WINNING AND MISSIONS

We believe that the Great Commission to evangelize the world was given to the church by our risen Lord and that this evangelization is the mission of the church. The Great Commission was given to the local church which was commanded to “Go ye into all the world and preach the Gospel to every creature.” Christ commanded His church to “teach all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Ghost.” (Matthew 28:19-20; Mark 16:15; John 20:21; Acts 1:8)

XVIII. SANCTIFICATION

We believe that sanctification is a personal separation from things that are unclean to things that are holy, clean, and sacred. Sanctification is a progressive work that is begun in regeneration and carried on in the hearts of the believers by the presence and power of the Holy Spirit. The sanctification of the believer will be complete at the coming of our Lord

Jesus Christ. The soul and spirit are sanctified at salvation. The body will be sanctified in glory. (I Thessalonians 4:1-10, 5:23; I Corinthians 6:11; II Peter 3:18; II Corinthians 3:18; II Thessalonians 2:13; Romans 8:5)

XIX. LOCAL CHURCH

We believe that a scriptural church is a visible assembly of baptized believers, covenanted together under New Testament law for the purpose of carrying out the Great Commission, with an unbroken history from the personal ministry of Jesus on earth to this present day. This church is a self-governed, independent body having Christ as the head, the Holy Spirit for its guide, and the Bible as the only rule of faith and practice. The only scriptural offices of the church are a bishop (or Pastor) and Deacons. The two ordinances of the local church are baptism and Lord's Supper. On all matters of membership, polity, government, discipline, or benevolence, etc., the will of the local church is final. (Mark 16:15; Ephesians 1:22,23; I Timothy 3; Titus 1; Acts 20:17-20)

XX. MARRIAGE

We believe that a marriage is a physical and spiritual union between a man and a woman before God for a lifetime. Marriage is the foundation for a family and human society. All intimate contact outside of marriage is a sin. (Genesis 1:26-28; 2:21-25; Matthew 19:3-12; Mark 10:1-12; Romans 1:24-32; 1 Corinthians 7:1-16; Hebrews 13:4)

Student Code of Conduct

Texas Independent Baptist Seminary & Schools is dedicated to educating and training God-called servants of Jesus Christ for work in New Testament Baptist churches and their ministries. A strong Christian character and a disciplined, self-denying life are vital in local church leadership.

Philippians 1:27, *“Only let your conversation be as it becometh the gospel of Christ...”*

1 Timothy 3:2, *“A bishop then must be blameless...”*

We train people not only to win souls to Christ, to baptize converts, and to teach them the Word of God, but also to understand the importance displaying a Christ-honoring life to their converts and other church members. The Word of God explains it this way in 1 Corinthians 11:1, *“Be ye followers of me, even as I also am of Christ.”*

Texas Independent Baptist Seminary & Schools publishes a Student Handbook that aids and informs the students on policies relating to dormitories, activities, ministries, parking, dress code, curfew, etc. The Student Handbook can be obtained from the office of the Registrar.

Discipline

Failure to observe policies or an infraction of a regulation will result in a measure of discipline stipulated as “offenses” and/or “demerits.”

Demerits

When a student receives demerits, he will receive a copy of his entire demerit record via email. Students are then to acknowledge receipt of demerit record within twenty-four (24) hours.

At the discretion of the Seminary, a copy of a student's demerit record will be forwarded to the parents and/or the home pastor.

Demerit accumulation ends at the end of each semester.

Work Fines and Suspensions

A student may receive a work fine for excessive demerits. The appropriate dean will notify the student via email of their work fine. The student then has seven days from that notification to serve out their work fine. The schedule for the work fine must be worked out in coordination with their dean, must be supervised, and must be served during regular office hours.

If after seven days the student has not served out their work fine, the student will receive a one-day suspension from classes. During this day of suspension, the student will serve a work fine for the entire amount of time they are normally scheduled to attend class. Chapel attendance and/or dean's meetings are still required. Absences from class because of a suspension are counted as unexcused and will carry any academic penalties normally associated with unexcused absence from class.

Appeals Process

If a student believes, for any reason, they have unjustly received demerits, they have the right to appeal them. Appeals are to be made according to the procedures found in the TIBS Student Handbook.

Our History

The Longview Baptist Temple was formally organized in October 1960. Twenty-six-year-old Evangelist Nihl Bulkley Sr. was called to be the first pastor. Over Longview Baptist Temple's fifty plus year history, she has had six pastors.

Nihl Bulkley, Sr.	1960 - 1962
Jerry Smith	1965 - 1968
Terry Smith	1968 - 1978
Larry Webb	1978 - 1980
Bob Gray, Sr.	1980 - 2009
Bob Gray II	2009 - present

Texas Independent Baptist Seminary & Schools was founded as Texas Baptist College in 1982 by Dr. Bob Gray Sr. along with the deacons of Longview Baptist Temple and Christian businessman Frank Sturrock. TIBS was established to train soul-winning, independent Baptist church leaders. Over the twenty-eight years that Dr. Gray Sr. served as pastor, chancellor, and at times president, the school grew from a first-year enrollment of sixty-five to a high enrollment of almost two-hundred. Property was eventually acquired adjacent to the Longview Baptist Temple's main campus and buildings were erected for the housing and education of the growing student body.

In 2009, Dr. Bob Gray Sr. resigned as pastor of the Longview Baptist Temple and Chancellor of the Seminary; his son, Dr. Bob Gray II, became the sixth pastor of Longview Baptist Temple and second Chancellor of TIBS. Under Pastor Gray II's leadership, the church and school continue the founding principles with a renewed vigor and greater focus.

Academic Catalog

The statements presented in this section are for information purposes only. Students should not assume that the information is the basis of a binding contract between the student and TIBS.

Admissions Information

Undergraduate Admissions

Texas Independent Baptist Seminary & Schools encourages applications from students who believe they have received a calling from God to serve Him full-time and have demonstrated to the satisfaction of their local church and pastor that they possess the gifts to do so. The TIBS administration will qualify applicants for admission after the application file is complete.

Graduate Admissions

Students desiring to enroll in graduate programs at Texas Independent Baptist Seminary & Schools must have earned a bachelor's degree (or its equivalent) representing a minimum of 128 credit hours to pursue a master's degree, and a master's degree to pursue a doctor's degree. The TIBS administration will qualify applicants for admission after the application file is complete.

Notice of Nondiscriminatory Policy

Texas Independent Baptist Seminary & Schools admits students of any race, color, national or ethnic origin, and scriptural-based gender and does not discriminate on said basis in administering its educational policies and school programs.

How Do I Apply for Undergraduate Admissions?

Step 1: Complete and submit the Application. The application for admissions can be filled out on the seminary website or by requesting a copy from the TIBS office. Completed applications can be mailed or emailed to the TIBS office. The application must be accompanied by a non-refundable \$25.00 deposit.

Step 2: Submit secondary school transcripts. The applicant must request to have an official secondary school transcript sent to TIBS.

- Transcript must include the class rank, cumulative grade point average and graduation date.
- The applicant's cumulative grade point average must be at least a 2.00 (on a 4.00 scale)
- The applicant who has completed the GED test must submit an official transcript of the test scores along with any high school transcripts.

Step 3: Submit scores from the American College Testing (ACT) exam. *Beginning in the Fall semester of 2021,* all applicants will be required to submit testing results from the national ACT exam. Applicants desiring to enroll in any of the Religious Education courses of study must score a minimum of 16 in all areas of the exam.

Step 4: Submit a pastor's recommendation. A Pastor's Recommendation form is included with the application. Applicants should deliver the form to their pastor and have him send the completed form directly to TIBS. No student will be allowed to attend TIBS without the full recommendation of their local church pastor.

How Do I Apply for Graduate Admissions?

Step 1: Complete and submit the Application. The application for admissions can be filled out on the seminary website or by requesting a copy from the TIBS office. Completed applications can be mailed or emailed to the TIBS office. The application must be accompanied by a non-refundable \$25.00 deposit.

Step 2: Submit post-secondary transcripts. The applicant must request to have an official post-secondary transcript sent to TIBS.

- Transcript must include the total credit hours and cumulative grade point average and graduation date.
- The applicant's cumulative grade point average must be at least a 2.00 (on a 4.00 scale)

Step 3: Submit a pastor's recommendation. A Pastor's Recommendation form is included with the application. Applicants should deliver the form to their pastor and have him send the completed form directly to TIBS. No student will be allowed to attend TIBS without the full recommendation of their local church pastor.

Transfer Students

If the applicant is a transfer student:

- The applicant must complete the relevant steps under Undergraduate Admissions Requirements.
- The applicant transferring 30 or more semester hours of post-secondary credit with a 2.00 cumulative grade point average does not need to submit a high school transcript.
- The applicant must have each post-secondary institution send an **official transcript** to the TIBS office.

Transfer of Credits Policy

Texas Independent Baptist Seminary & Schools accepts transferred credits only for four-year programs. A four-year student must obtain a minimum of half of his credits (64) from courses taken at TIBS.

Transferred credits may include relevant credits earned with a grade of "C" or above from most post-secondary institutions after validation by the registrar and/or administration. Validation demonstrates that the credits transferred represent comparable and appropriate course content and level of instruction resulting in student competencies comparable to those of students at Texas Independent Baptist Seminary & Schools.

Readmitted Students

If the applicant has previously attended Texas Independent Baptist Seminary & Schools and desires to return:

- The applicant must submit an application form for readmission if the student has had a lapse in enrollment from TIBS for one semester or more.
- The applicant must request **official transcripts** to be mailed directly to the TIBS office from each institution where post-secondary level work has been completed since last attending TIBS.

Admission of Veterans

Texas Independent Baptist Seminary & Schools is approved for veterans and other eligible persons under the provision of Section 1776, Title 38, United States Code. Veterans should be aware that not all programs of study qualify for Veteran benefits, and they should direct any questions regarding this to the Veteran's Administrator at the Seminary. Veterans who wish to receive benefits while in school should apply for the Certificate of Eligibility at the nearest Veteran's Administration office. This certificate should be forwarded to the Veteran's Administrator at TIBS and not sent directly to the Veteran's Administration.

International Students

International students are encouraged to apply to Texas Independent Baptist Seminary & Schools. Once the TIBS office has received all the required documentation, deposit, admissions essay, and has determined that the applicant has met all the admissions requirements, a letter of acceptance and the SEVIS Form I-20 required by The Department of Homeland Security, Bureau of Citizenship and Immigration Services (USCIS) in order to issue a visa will be issued. This form also provides USCIS with verification that the applicant has been accepted, has the required English proficiency, and has sufficient financial support.

If the applicant is an international student:

- The applicant must complete the relevant steps under Undergraduate/Graduate Admissions Requirements.
- The applicant must request an official transcript to be sent from any educational institution he has attended.
- The applicant is required to submit secondary and post-secondary transcript(s) from all international schools attended.
- The applicant must give documentation of financial assets sufficient to cover one year's on-campus tuition.
 - The applicant must request on-campus employment if this will be needed to supplement the student's personal funds.
 - On-campus employment is limited.
- The applicant must obtain a passport valid for a period extending six months past the expected final departure of the student.

Financial Information

The enrollment of a student at orientation signifies an agreement by that student to fulfill all financial obligations through the end of that semester. in which he or she is registered. Before arriving on campus, students and parents should become aware of the costs involved and make adequate preparations to meet the financial requirements.

Cost per Semester

Tuition	\$ 2,550.00
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Room & Board	\$ 1,950.00
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Additional Fees*

Internet Usage Fee	\$ 50.00
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**additional fees are due at Registration*

Cost per Credit Hour

Tuition	\$ 150.00*
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*Applies only to Auditing Students.

Payment Plan

- All charges are due and payable at orientation each semester.
- Students unable to pay in full may be permitted to enroll using installments through an in-school financing plan.
- A minimum of \$1,300 is due at registration in addition to the \$50.00 Internet Usage fee.
- The remainder of the semester's fees may be paid off in installments every two weeks, with the final payment being due on or before December 1 in the Fall semester and May 1 in the Spring semester.
- Failure to make a payment within five days of the scheduled due date will result in suspension from classes until full payment is made.

- Each day of suspension will be considered an absence and count against a student's total allowable absences.
- Students will not be able to enroll in a new semester when their bill is not current.

Financial Withdrawal Policy

A student who withdraws from school after orientation week will owe all costs for the semester according to the following schedule:

- 1 - 7 days after orientation week 25%
- 8 - 14 days after orientation week 50%
- 15 - 21 days after orientation week 75%
- 22 days after orientation week 100%

Refunds

Should a student officially withdraw after having paid more than the amounts outlined above, a refund will be made for any over-payment. No other refund will be made to a student for any other reason. No refunds will be issued until after the third week of the semester.

Books and Supplies

The cost of textbooks and supplies is not included in the basic cost per semester. The student is personally responsible for acquiring all required textbooks and supplies. Textbooks and supplies for particular courses must be acquired before the first day of classes each session. A required textbook and supply list is sent to each student before the start of the fall semester.

Annual Missions Trips

Texas Independent Baptist Seminary & Schools sponsors annual mission trips to foreign countries. Costs associated with these trips are not included in the basic cost per semester.

Graduation Fee

A one-time, non-refundable graduation fee of \$110.00 will be due for each potential graduate by March 1 of the student's graduation year.

Financial Assistance

Academic Achievement Award

At Texas Independent Baptist Seminary & Schools, students are awarded financial assistance for diligent work habits. To qualify for this award, the student must maintain a 3.0 GPA or higher and never exceed 35 demerits per semester. Tuition will be reduced by 10%, 15%, and 20% each year following the freshman year when the student maintains a 3.5 GPA ("A" Student) or 5%, 10%, and 15% when the student maintains a 3.0 GPA ("B" Student).*

The registrar monitors each student's progress and eligibility for this award at the close of the Spring semester for those who enrolled in the Fall or at the close of the Fall semester for those who enrolled in the Spring. Awards are given for the student's following two semesters.

** These numbers represent a change from the previous year's catalog. Students enrolled prior to the 2019-2020 school year will receive discounts according to the plan in effect at the time of their enrollment.*

The Danny Peurifoy Scholarship Award

The Danny Peurifoy Scholarship Award will be given to a student who has successfully completed the freshman, sophomore, and junior years at Texas Independent Baptist Seminary & Schools. The recipient of this award is determined by academic and spiritual achievement as well as Christian character. The candidates will be voted upon by the TIBS administration.

The Danny Peurifoy Scholarship Award will be presented at the Commencement exercises prior to the recipient's senior year. The Danny Peurifoy Scholarship is a monetary award to be applied directly to the recipient's final semester's basic cost.

Academic Information

Academic Programs

Upon enrollment in Texas Independent Baptist Seminary & Schools, students must declare a program of study (see Overview of Programs of Study). Each program of study has a predetermined program curriculum that must be completed to be awarded a degree, diploma, or certificate. Students must adhere to and complete the curriculum for their program major.

Authority to Operate

Believing that sole authority to educate and train New Testament church leaders resides in a local New Testament church, Texas Independent Baptist Seminary & Schools is a local church ministry owned and operated by the Longview Baptist Temple, Longview, TX.

Accreditation

Texas Independent Baptist Seminary & Schools is a non-accredited, post-secondary institution. TIBS has not sought, nor is it seeking, accreditation.

Family Education Rights and Privacy Act

Texas Independent Baptist Seminary & Schools is in agreement and compliant with the FERPA to protect the privacy of student education records. We hereby give notice to students and the parents of dependent students of the various rights according to FERPA. The following overview explains:

- You have the right to review and inspect the educational records maintained by our school.

- You have the right to appeal and have corrected parts of your education record which are believed to be inaccurate or misleading and in violation of your rights. In the case that the school denies your appeal, your rights state that a hearing can be called to present evidence. If your appeal is still denied, the student may place a statement on the record explaining the contested information.
- Your basic student, as well as, educational information will not be disclosed without your written permission.
- You may file a complaint with the FERPA Office. Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-8520
- The website address for more information regarding FERPA is: <http://www.ed.gov/policy/gen/guid/fpc/ferpa/index.html>

A student's record is considered confidential. Federal law provides for the release of information to Seminary personnel who have a legitimate educational interest, other institutions conducting research (provided information cannot be released to another party), and certain government officials.

Under FERPA, when a student turns 18 years of age or attends a postsecondary institution at any age, "the rights accorded to, and consent required of, parents transfer from the parents to the student. The student, and not the parent, may access, seek to amend, and consent to disclosures of his

or her education records.” [Authority: 20 U.S.C 1232g(d); § 99.5 (a)]

Federal law provides that only directory information may be released by the Seminary without the consent of the student. Directory information includes, but is not limited to, the following: student’s name, address, telephone number, date and place of birth, program of study, participation in officially recognized activities and sports, dates of attendance, degrees and awards received, and the most recent previous educational institution attended.

The registrar maintains a permanent record of every student who has attended Texas Independent Baptist Seminary & Schools. The student record currently includes the following: student’s name, social security or I. D. number, address, date of birth, gender, conditions of admittance, records of academic probation, suspension or dismissal, major program of study, degrees, diplomas, or certificates earned, and date of graduation.

Transcripts of a student’s record or grade reports are released only on the student’s written authorization and in accordance with the provisions of the Privacy Act.

Course Information

Semester Hours

The unit of credit is the semester hour. TIBS has subdivided each semester into 3 five-week sessions. Each 3 credit-hour course meets for 120 minutes daily from Tuesday through Friday for five weeks. Each 2 credit-hour course meets for 90 minutes daily from Tuesday through Friday for five weeks. Each student also earns 1 credit hour total per semester in applied ministry work (in-service or practicums). This ministry work differs depending upon the student’s declared program of study.

This system provides an equal amount of in-class instruction time as in a traditional 16-week semester, which is defined as one fifty-minute period of instruction per week for 15 weeks with an additional week dedicated to final examinations.

Course Designations

BI	General Bible
BU	Business
ED	Education
EN	English
HI	History
HU	Humanities
MA	Math
MI	Missions
MU	Music
TH	Theology

Course Numbering

Course numbers consist of a two-letter course designation and three digits. Normally, the first digit indicates the course level and the last two digits indicate the course sequence. A 100 level course is for freshmen, a 200 level course is for sophomores, a 300 level course is for juniors, a 400 level course is for seniors, a 500 level course is for master's, and a 600 level course is for doctor's.

Registration for Classes

The academic programs for Texas Independent Baptist Seminary & Schools are contained in this catalog. Once a student declares a program of study (or *major*), the registrar enrolls the student in the appropriate classes for their academic major, level, and semester. Students must complete the required classes for each level and semester to advance.

Part-time Status

No part-time enrollment is permitted except during a student's final semester before graduation if that student needs fewer than 12 credits to complete the curriculum required for graduation by their declared major.

Withdrawal from Courses

Any student desiring to withdraw from from any course after initial enrollment must complete the Withdrawal from Classes form available through the registrar's office. Completing the paperwork does not guarantee approval from the Chancellor, and any student who stops attending classes prior to approval will accumulate unexcused absences in those classes.

Withdrawal from School

To withdraw from school, the student must notify the Chancellor in person. The student must then complete required withdrawal paperwork through the registrar's office, make appropriate financial arrangements through the office of the financial secretary, and turn in any student ID, keys, and fob to the dean of men/ladies. In addition, if the student lives in the TIBS residence halls, the student must prepare their living area for final inspection by the dean.

If the student fails to attend to any of the aforementioned requirements, the student may be disqualified from returning to TIBS as a student in any future semesters.

A grade of "W-P" (withdrawn passing) or "W-F" (withdrawn failing) will be recorded on the student's permanent record if the student withdraws after the first testing day of any class. Otherwise, a grade of "W" (withdrawn) will be recorded.

Transcript Requests

The registrar maintains a permanent record of grades on each student. Students may obtain copies of their transcripts by submitting a written request either in person, by mail, or by email to registrar@texasibs.org. The registrar will then send a Transcript Request form via email. Each request, including third party requests, must bear the signature of the student.

The Registrar will not release official transcripts if the student's financial account is outstanding for any reason.

Declaring a Course of Study and Level of Completion

A student enrolling in Texas Independent Baptist Seminary & Schools must declare a course of study and level of completion on their application. Careful consideration should be taken before making a declaration.

Associate programs can be completed in 2 years of study (64 credit hours).

Bachelor programs can be completed in 4 years of study (128 credit hours).

Graduate programs can be completed in 2 years of study (64 credit hours).

Changing a Course of Study and/or Level of Completion

A student desiring to change an academic course of study and/or level of completion may only do so in the student's freshman year and must obtain permission from the administration. Students may obtain a Request to Change Course of Study from the registrar's office at any time, but these requests are only processed after the current semester has concluded.

Attendance and Punctuality Policy

Texas Independent Baptist Seminary & Schools requires attendance in class. TIBS further requires that a student be punctual to class. If a student misses more than ten minutes of a class, that student will be counted absent.

Only two absences are permitted in any class during a five-week session. For each absence above two, the student's final grade in that class will be lowered one letter grade. Any appeal to the attendance grade penalty must be made in writing to the Registrar and accompanied by documentation for every absence.

An absence from class does not remove the student's responsibility for that day's work. The student is responsible for all lecture notes, tests, exam, and assignments. It is the student's responsibility to check with each of his instructors and the TIBS Academic Calendar before scheduling out-of-town trips and to adjust his plans so no test, exam, or required event will be missed.

If an announced test or exam is missed for any reason, the student must take the test or exam before the next test day. Failure to take the test or exam will result in a grade of zero being recorded. Missed tests or exams can be obtained from the Registrar.

Once a student has so many over-absences in a class that it is not academically possible to receive credit for the class, the student will be academically withdrawn from that class.

Required Events

Attendance is required at certain school events, such as TIBS chapel, Longview Baptist Temple church services (including special meetings), orientations, ministry requirements, and Commencement activities and exercises. An absence or tardy from any required event will result in demerits as set forth in the Student Handbook.

Students participating in internships at area churches will be exempt from Longview Baptist Temple church services if their services are needed at their assigned church.

Grading Policies

The student's grade point average (GPA) is the ratio of the credit hours earned to the grade points received. The GPA is computed by dividing the total number of grade points by the total number of GPA semester hours earned.

All F and WF grades are punitive and are considered as "GPA hours" when computing a student's grade point average. All WP grades are non-punitive and are not considered as "GPA hours" when computing a student's grade point average.

Grade Scale

Letter Grade	Percentage Grade	Grade Points per Credit Hour
A	93 – 100	4.00
B	84 – 92	3.00
C	75 – 83	2.00
D	66 – 74	1.00
F	65 or below	0.00
WF	Withdrawal while failing	0.00
WP	Withdrawal while passing	--

Passing/Failing Grades

While a D is sufficient to pass most classes, a 2.0 or higher cumulative average is required for graduation.

Classes that are specific to a major must be passed with a C or above by students in that major. If a student receives a D in a class required for their major, they will receive credit for that class but that class will be counted as an elective. The student will have to retake the class and pass with a C or greater for it to count towards his declared major.

Students in the following courses of study must pass the indicated classes with a C or greater for that class to be counted toward their major.

Theology	Courses beginning with the TH prefix
Education	Courses beginning with the ED, MA, and EN prefixes
Office	Courses beginning with the BU prefix
Music	Courses beginning with the MU prefix

Notification of Grades

Final grades for students are available online through the student's ThinkWave accounts. TIBS also provides digital copies of report cards via student TIBS email accounts at the end of each semester. Students wishing to receive paper copies of their report cards, or have a copy of their report card sent to a third party, must express their desire in writing to the registrar.

In accordance with FERPA, grade reports and transcripts will not be released to another party or organization, including parents, without a written signed request from the student.

Grade Disputes

The student has the right to ask for clarification of a particular grade for a class if he feels that he has sufficient evidence upon which to differ. When the student thinks that a grade has been incorrectly assigned, he has one semester following the issuing of the disputed grade in which to handle this dispute. In the chain of appeal, the student must first try to resolve the problem with the professor. The student may then appeal to the Registrar, then to the

President. If the student desires to appeal his dispute to a higher level, he may appeal in writing to the administration. Letters to the administration should be addressed to the President.

Classification of Undergraduate Students

Classification of students is based on minimum credit hours completed and not on semesters attended. Classifications shall be according to the following minimum standards:

Classification	Minimum Credit Hours Completed
Sophomore	32
Junior	64
Senior	96

Academic Warning

Texas Independent Baptist Seminary & Schools requires students to obtain an overall semester GPA of 2.00 or higher. Should a student’s semester GPA drop below a 2.00, the student will be placed on academic probation. If the student’s semester GPA drops below a 2.00 during the probation period, the student will be asked to leave TIBS.

Academic Redemption

If a student at Texas Independent Baptist Seminary & Schools has been asked to leave due to poor academic performance, the student may reapply to TIBS after waiting two semesters. The student should follow the **Readmitted Students** guidelines. If readmitted, the student will be placed on a one-semester probation period at the end of which he must have obtained a GPA of 2.00 or higher to remain enrolled in school.

Plagiarism, Unauthorized Assistance, Dishonesty, or Theft

The faculty member's responsibility is to provide an environment of academic integrity. The student's academic work should be an honest reflection of the student's abilities and effort. Presenting someone else's work as one's own is dishonest and will subject the student to penalties ranging from an "F" for the assignment, to an "F" for the course, or in severe cases expulsion.

Standard Course Requirements

Point System for Grading

The following point system is followed for calculating final grades.

Tests (4 total)	- 15 points each (60 points total)
Project	- 15 points
Final Exam	- 25 points

In a point system, grades for individual items are not categorized and averaged according to category; rather, each item contributes a certain number of points to the final grade. For instance, if a student scores an 80% on a test that is worth 15 points, that student accrues 12 points toward his final grade (15 points * 80%). At the end of the semester, all earned points are added together for the final grade.

Projects

Projects can vary from class to class as appropriate. They may be broken up into various parts, but all parts cumulatively cannot exceed allotted points for the overall grade. All projects must be received by the day of the final for that class. If the project is a research paper, it must adhere to the following guidelines:

- Word Count:
 - Freshmen, 1,000 words
 - Sophomores, 1,500 words
 - Juniors, 2,000 words
 - Seniors, 2,500 words
 - Masters Thesis, 30,000 words
 - Doctoral Dissertations, 60,000 words
 - a maximum of 5% of the overall wording can come from direct quotes.

- Papers must be typed in Calibri, Arial or Century Gothic 12 point font, double spaced with 1-inch margins.
- Paragraphs must be indented left .5 inches
- Page numbers are to be in the lower center or upper right-hand corner, beginning with the first page of text and not the title page.
- There must be a title page, and the title must also be present on the first page of the text.
- Papers should be written logically and persuasively, focused on the chosen topic; include a succinct introduction that informs the reader concerning the subject of the paper, and a succinct conclusion that summarizes the main points and expresses the resulting conclusion.
- Footnotes, rather than endnotes, are to be used to reference all source material.
- All work should be proofread, as errors in spelling, grammar, and syntax will reduce the overall grade.
- At the faculty member's discretion, research papers, theses, or dissertations may be submitted digitally.

Graduation Policy and Requirements

Each student bears the responsibility for successfully completing the program of the student's declared program of study. Texas Independent Baptist Seminary & Schools cannot be held liable for a student's failure to meet the requirements for graduation.

Each candidate for graduation must:

- Successfully complete the required program curriculum for their major
- Obtain an overall GPA of 2.00 or greater
- Achieve a 2.00 or above in each course specific to their major
- Eliminate any outstanding tuition and room and board balance by Commencement exercises
- Pay the \$110.00 non-refundable graduation fee by March 1

Commencement Exercises

Commencement exercises will be held only in May. Each potential candidate for graduation will be identified by the registrar and presented to the administration for approval and notified accordingly.

Graduation with Honors

To graduate with honors, a student must have been enrolled in a bachelor's diploma program and meet the following conditions:

- For Stoles
 - Must have earned at least an overall 3.5 GPA
 - Must have kept demerits below 35 every semester
- For Cords
 - Must have earned at least an overall 3.0 GPA
 - Must have kept demerits below 35 every semester

Programs of Study

Overview of Programs of Study

Graduate Programs

Master of Theology, Th.M.

Doctor of Theology, Th.D.

Undergraduate 4-year Bachelor of Arts (B.A.) Programs

- Theology
- Religious Elementary Education
- Religious Secondary Education
- Religious Education Administration
- Christian Ministries, Church Music concentration
- Christian Ministries, Church Office Administration concentration

Undergraduate 2-year Associate of Arts (A.A.) Programs

- Theology
- Religious Educational Assistant
- Christian Ministries, Church Music concentration
- Christian Ministries, Church Office Administration concentration
- Church Ministries, General Studies

Theology

The Theology course of study is designed to educate and train young men to be local church pastors, assistant pastors, youth pastors, foreign missionaries, church planters, and evangelists.

Theology majors will take common Bible, Business, and General Studies courses alongside students in other majors, as well as taking courses in advanced theological studies and practical ministry leadership.

Associate of Arts, Theology

64 Credits (1,024 clock hours)

Year One

Fall Semester

Christology	3 (48)
Personal Finance	2 (32)
New Testament Survey	3 (48)
Music in a Soul Winning Church	2 (32)
Personal Evangelism	3 (48)
Bible Doctrines 1	2 (32)
Ministry Practicum	1 (16)

Spring Semester

Introduction to Missions	3 (48)
Church Ministries 1	2 (32)
English Grammar 1	3 (48)
Speech	2 (32)
Christian Manhood 1	3 (48)
Bible Doctrines 2	2 (32)
Ministry Practicum	1 (16)

Year Two

Fall Semester

Old Testament Survey 1	3 (48)
Baptist History 1	2 (32)
English Grammar 2	3 (48)
Church Ministries 2	2 (32)
Hermeneutics 1	3 (48)
Synopsis of the Gospels	2 (32)
Ministry Practicum	1 (16)

Spring Semester

Old Testament Survey 2	3 (48)
Baptist History 2	2 (32)
Computer Skills	3 (48)
Christian Manhood 2	2 (32)
Hermeneutics 2	3 (48)
Song Leading	2 (32)
Ministry Practicum	1 (16)

Bachelor of Arts, Theology

128 Credits (2,048 clock hours)

Freshman

Fall Semester

Christology	3 (48)
Personal Finance	2 (32)
New Testament Survey	3 (48)
Music in a Soul Winning Church	2 (32)
Personal Evangelism	3 (48)
Bible Doctrines 1	2 (32)
Ministry Practicum	1 (16)

Spring Semester

Introduction to Missions	3 (48)
Church Ministries 1	2 (32)
English Grammar 1	3 (48)
Speech	2 (32)
Christian Manhood 1	3 (48)
Bible Doctrines 2	2 (32)
Ministry Practicum	1 (16)

Sophomore

Fall Semester

Old Testament Survey 1	3 (48)
Baptist History 1	2 (32)
English Grammar 2	3 (48)
Church Ministries 2	2 (32)
Hermeneutics 1	3 (48)
Synopsis of the Gospels	2 (32)
Ministry Practicum	1 (16)

Spring Semester

Old Testament Survey 2	3 (48)
Baptist History 2	2 (32)
Computer Skills	3 (48)
Christian Manhood 2	2 (32)
Hermeneutics 2	3 (48)
Song Leading	2 (32)
Ministry Practicum	1 (16)

Junior

Fall Semester

Music Appreciation	3 (48)
Bible Cosmology	2 (32)
Teleutology	3 (48)
Ecclesiology	2 (32)
Eschatology	3 (48)
Hamartiology	2 (32)
Ministry Practicum	1 (16)

Spring Semester

Classroom Evangelism	3 (48)
World Religions	2 (32)
Biblical Counseling	3 (48)
Elective	2 (32)
Soteriology	3 (48)
Angelology	2 (32)
Ministry Practicum	1 (16)

Senior

Fall Semester

Paterology	3 (48)
Church Finances	2 (32)
Homiletics 1	3 (48)
Philosophy of Education	2 (32)
Bible Anthropology	3 (48)
Pneumatology	2 (32)
Ministry Practicum	1 (16)

Spring Semester

Advanced Grammar & Composition	3 (48)
Cults	2 (32)
Homiletics 2	3 (48)
Church Business	2 (32)
Proseuchology	3 (48)
Bibliology	2 (32)
Ministry Practicum	1 (16)

Master of Theology

64 Credits (1,024 clock hours)

Prerequisites

- 1. Bachelor of Arts, Theology, or equivalent earned in a minimum of 128 credits or 2,048 clock hours.
- 2. G.P.A. of 2.5 or greater

Requirements

- 1. Completion of 60 credit hours (960 clock hours) of assigned program courses.
- 2. Completion of a 30,000-word thesis: topic to be approved by the TIBS administration.

Program Courses

Year one

Fall		Spring	
Analysis of Matthew	3 (48)	Analysis of Romans	3 (48)
Analysis of Mark	3 (48)	Analysis of 1 Corinthians	3 (48)
Analysis of Luke	3 (48)	Analysis of 2 Corinthians	3 (48)
Analysis of John	3 (48)	Analysis of Church Epistles	3 (48)
Analysis of Acts	3 (48)	Analysis of Personal Epistles	3 (48)
		Analysis of Hebrews	3 (48)

Year two

Fall		Spring	
Analysis of General Epistles	3 (48)	Analysis of Proverbs	6 (96)
Analysis of Revelation	3 (48)	Analysis of Ecc. & Song of Solomon	3 (48)
Analysis of Job	6 (96)	Submission of Thesis	4 (64)
Analysis of Psalms	6 (96)		

Doctor of Theology

64 Credits (1,024 clock hours)

Prerequisites

- 1. Master of Theology or equivalent.
- 2. G.P.A. of 3.0 or greater

Requirements

- 1. Completion of 60 credit hours (960 clock hours) of assigned program courses.
- 2. Completion of a 60,000-word dissertation: topic to be approved by the TIBS administration.

Program Courses

Year one

Fall		Spring	
Analysis of Genesis	3 (48)	Analysis of Joshua	3 (48)
Analysis of Exodus	3 (48)	Analysis of Judges & Ruth	3 (48)
Analysis of Leviticus	3 (48)	Analysis of 1 Samuel	3 (48)
Analysis of Numbers	3 (48)	Analysis of 2 Samuel	3 (48)
Analysis of Deuteronomy	3 (48)	Analysis of 1 Kings	3 (48)

Year two

Fall		Spring	
Analysis of 2 Kings	3 (48)	Analysis of Jeremiah & Lament.	3 (48)
Analysis of 1 Chronicles	3 (48)	Analysis of Ezekiel	3 (48)
Analysis of 2 Chronicles	3 (48)	Analysis of Daniel	3 (48)
Analysis of Ezra - Nehemiah	3 (48)	Analysis of Hosea - Haggai	3 (48)
Analysis of Isaiah	3 (48)	Analysis of Zechariah - Malachi	3 (48)
		Submission of Dissertation	4 (64)

Religious Education

Students are trained to become a Christian educator, administrator, or assistant who is well-instructed in all areas of Christian education. As a freshman, students will begin implementing training in an actual classroom or school office setting.

The Religious Education major includes Elementary Education, Secondary Education, Education Administration (4-year), Education Administration (2-year), and Educational Assistant divisions.

Elementary Education (a 4-year program) prepares the student to teach in the Christian school at the Primary and Elementary levels.

Secondary Education (a 4-year program) prepares the student to teach in the Christian school at the Junior High and High School levels.

Education Administration (as a 4-year program) prepares the student to work in the Christian school as a Principal or Vice Principal.

Education Administration (as a 2-year program) prepares the student to work in the Christian school as an aide to the Principal.

Educational Assistant (a 2-year program) prepares the student to work in the Christian school as a Teacher's assistant.

Bachelor of Arts, Religious Elementary Education

128 Credits (2,048 clock hours)

Freshman

Fall Semester

Teaching Methods	3 (48)
Personal Finance	2 (32)
New Testament Survey	3 (48)
Music in a Soul Winning Church	2 (32)
Personal Evangelism	3 (48)
Teaching Reading	2 (32)
Education In-service	1 (16)

Spring Semester

Filing and Records Management 1	3 (48)
Classroom Management	2 (32)
English Grammar 1	3 (48)
Speech	2 (32)
Christian Manhood/Womanhood 1	3 (48)
Teaching Bible	2 (32)
Education In-service	1 (16)

Sophomore

Fall Semester

Old Testament Survey 1	3 (48)
Baptist History 1	2 (32)
English Grammar 2	3 (48)
Proofreading	2 (32)
Basic Math Theory	3 (48)
Teaching English	2 (32)
Education In-service	1 (16)

Spring Semester

Old Testament Survey 2	3 (48)
Baptist History 2	2 (32)
General Math	3 (48)
Christian Manhood/Womanhood 2	2 (32)
Elective	3 (48)
Teaching Elementary Math	2 (32)
Education In-service	1 (16)

Junior

Fall Semester

Music Appreciation	3 (48)
Elective	2 (32)
Philosophy of Education	3 (48)
Vocabulary Enrichment	2 (32)
Educational Psychology	3 (48)
Teaching Science and History	2 (32)
Education In-service	1 (16)

Spring Semester

Advanced Grammar & Composition	3 (48)
World Religions/Cults	2 (32)
Computer Skills	3 (48)
Child Psychology	2 (32)
Elective	3 (48)
Teaching PE/Health	2 (32)
Education In-service	1 (16)

Senior

Fall Semester

Student Teaching	16 (256)
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Spring Semester

Student Teaching	16 (256)
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Bachelor of Arts, Religious Secondary Education

128 Credits (2,048 clock hours)

Freshman

Fall Semester

Teaching Methods	3 (48)
Personal Finance	2 (32)
New Testament Survey	3 (48)
Music in a Soul Winning Church	2 (32)
Personal Evangelism	3 (48)
Bible Doctrines 1	2 (32)
Education In-service	1 (16)

Spring Semester

Filing and Records Management 1	3 (48)
Classroom Management	2 (32)
English Grammar 1	3 (48)
Speech	2 (32)
Christian Manhood/Womanhood 1	3 (48)
Bible Doctrines 2	2 (32)
Education In-service	1 (16)

Sophomore

Fall Semester

Old Testament Survey 1	3 (48)
Baptist History 1	2 (32)
English Grammar 2	3 (48)
Proofreading	2 (32)
Basic Math Theory	3 (48)
Teaching English	2 (32)
Education In-service	1 (16)

Spring Semester

Old Testament Survey 2	3 (48)
Baptist History 2	2 (32)
General Math	3 (48)
Christian Manhood/Womanhood 2	2 (32)
Algebra	3 (48)
Elective	2 (32)
Education In-service	1 (16)

Junior

Fall Semester

Music Appreciation	3 (48)
Elective	2 (32)
Philosophy of Education	3 (48)
Vocabulary Enrichment	2 (32)
Educational Psychology	3 (48)
Teaching Science and History	2 (32)
Education In-service	1 (16)

Spring Semester

Advanced Grammar & Composition	3 (48)
Teaching Advanced Math	2 (32)
Computer Skills	3 (48)
Child Psychology	2 (32)
Elective	3 (48)
Tests and Measurements	2 (32)
Education In-service	1 (16)

Senior

Fall Semester

Student Teaching	16 (256)
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Spring Semester

Student Teaching	16 (256)
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Bachelor of Arts, Religious Education Administration

128 Credits (2,048 clock hours)

Freshman

Fall Semester

Office Communication Skills	3 (48)
Personal Finance	2 (32)
New Testament Survey	3 (48)
Music in a Soul Winning Church	2 (32)
Personal Evangelism	3 (48)
Bible Doctrines 1	2 (32)
Administration Practicum	1 (16)

Spring Semester

Filing and Records Management 1	3 (48)
Classroom Management	2 (32)
English Grammar 1	3 (48)
Speech	2 (32)
Christian Manhood 1	3 (48)
Bible Doctrines 2	2 (32)
Administration Practicum	1 (16)

Sophomore

Fall Semester

Old Testament Survey 1	3 (48)
Baptist History 1	2 (32)
English Grammar 2	3 (48)
Proofreading	2 (32)
Media Presentation 1	3 (48)
Synopsis of the Gospels	2 (32)
Administration Practicum	1 (16)

Spring Semester

Old Testament Survey 2	3 (48)
Baptist History 2	2 (32)
Computer Skills	3 (48)
Christian Manhood 2	2 (32)
Media Presentation 2	3 (48)
Teaching Elective	2 (32)
Administration Practicum	1 (16)

Junior

Fall Semester

Music Appreciation	3 (48)
Bookkeeping/Church Finances	2 (32)
Philosophy of Education	3 (48)
Christian School Administration	2 (32)
Educational Psychology	3 (48)
Teaching Elective	2 (32)
Administration Practicum	1 (16)

Spring Semester

Advanced Grammar & Composition	3 (48)
World Religions/Cults	2 (32)
Biblical Counseling	3 (48)
Child Psychology	2 (32)
Soteriology	3 (48)
Tests and Measurements	2 (32)
Administration Practicum	1 (16)

Senior

Fall Semester

Concentrated Practicum	16 (256)
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Spring Semester

Concentrated Practicum	16 (256)
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Associate of Arts, Religious Education Administration

64 Credits (1,024 clock hours)

Freshman

Fall Semester

Office Communication Skills	3 (48)
Personal Finance	2 (32)
New Testament Survey	3 (48)
Music in a Soul Winning Church	2 (32)
Personal Evangelism	3 (48)
Bible Doctrines 1	2 (32)
Administration Practicum	1 (16)

Spring Semester

Filing and Records Management 1	3 (48)
Classroom Management	2 (32)
English Grammar 1	3 (48)
Speech	2 (32)
Christian Manhood 1	3 (48)
Bible Doctrines 2	2 (32)
Administration Practicum	1 (16)

Sophomore

Fall Semester

Old Testament Survey 1	3 (48)
Baptist History 1	2 (32)
English Grammar 2	3 (48)
Proofreading	2 (32)
Media Presentation 1	3 (48)
Synopsis of the Gospels	2 (32)
Administration Practicum	1 (16)

Spring Semester

Old Testament Survey 2	3 (48)
Baptist History 2	2 (32)
Computer Skills	3 (48)
Christian Manhood 2	2 (32)
Media Presentation 2	3 (48)
Teaching Elective	2 (32)
Administration Practicum	1 (16)

Associate of Arts, Religious Educational Assistant

64 Credits (1,024 clock hours)

Freshman

Fall Semester

Teaching Methods	3 (48)
Personal Finance	2 (32)
New Testament Survey	3 (48)
Music in a Soul Winning Church	2 (32)
Personal Evangelism	3 (48)
Teaching Reading	2 (32)
Education In-service	1 (16)

Spring Semester

Filing and Records Management 1	3 (48)
Classroom Management	2 (32)
English Grammar 1	3 (48)
Speech	2 (32)
Christian Manhood/Womanhood 1	3 (48)
Teaching Bible	2 (32)
Education In-service	1 (16)

Sophomore

Fall Semester

Old Testament Survey 1	3 (48)
Baptist History 1	2 (32)
English Grammar 2	3 (48)
Proofreading	2 (32)
Basic Math Theory	3 (48)
Teaching English	2 (32)
Education In-service	1 (16)

Spring Semester

Old Testament Survey 2	3 (48)
Baptist History 2	2 (32)
General Math	3 (48)
Christian Manhood/Womanhood 2	2 (32)
Elective	3 (48)
Teaching Elementary Math	2 (32)
Education In-service	1 (16)

Church Music

Students will gain the tools needed to choose, prepare, and present Spirit-filled Christian music for a church service or any other venue designated by the church leadership.

Men will be prepared to work in a local church as music directors, including filling positions such as song leader, choir director, and orchestra conductor, in addition to serving in many other capacities as an assistant pastor.

Ladies will be prepared to work as music coordinators, children's choir directors, special music leaders, or other positions in the local church music ministry.

Bachelor of Arts, Christian Ministries

Church Music Concentration

128 Credits (2,048 clock hours)

Freshman

Fall Semester

Music Theory 1	3 (48)
Personal Finance	2 (32)
New Testament Survey	3 (48)
Music in a Soul Winning Church	2 (32)
Personal Evangelism	3 (48)
Bible Doctrines 1	2 (32)
LBT Choir and Orchestra	1 (16)

Spring Semester

Music Theory 2	3 (48)
Elective	2 (32)
English Grammar 1	3 (48)
Speech	2 (32)
Christian Manhood/Womanhood 1	3 (48)
Bible Doctrines 2	2 (32)
LBT Choir and Orchestra	1 (16)

Sophomore

Fall Semester

Old Testament Survey 1	3 (48)
Baptist History 1	2 (32)
English Grammar 2	3 (48)
Music Technology	2 (32)
Music Theory 3	3 (48)
Synopsis of the Gospels	2 (32)
LBT Choir and Orchestra	1 (16)

Spring Semester

Old Testament Survey 2	3 (48)
Baptist History 2	2 (32)
Computer Skills	3 (48)
Christian Manhood/Womanhood 2	2 (32)
Music Theory 4	3 (48)
Song Leading	2 (32)
LBT Choir and Orchestra	1 (16)

Junior

Fall Semester

Music Appreciation	3 (48)
Church Music Administration	2 (32)
Ear Training and Sight Singing	3 (48)
Elective	2 (32)
Eschatology	3 (48)
Elective	2 (32)
LBT Choir and Orchestra	1 (16)

Spring Semester

Classroom Evangelism	3 (48)
World Religions/Cults	2 (32)
Music Practicum 1	3 (48)
General Elective	2 (32)
Soteriology	3 (48)
Angelology	2 (32)
LBT Choir and Orchestra	1 (16)

Senior

Fall Semester

Paterology	3 (48)
Church Finances	2 (32)
Music Practicum	3 (48)
Orchestration	2 (32)
Bible Anthropology	3 (48)
Pneumatology	2 (32)
LBT Choir and Orchestra	1 (16)

Spring Semester

Advanced Grammar & Composition	3 (48)
Elective	2 (32)
Music Practicum 2	3 (48)
Music Methods	2 (32)
Proseuchology	3 (48)
Bibliology	2 (32)
LBT Choir and Orchestra	1 (16)

Associate of Arts, Christian Ministries

Church Music Concentration

64 Credits (1,024 clock hours)

Freshman

Fall Semester

Music Theory 1	3 (48)
Personal Finance	2 (32)
New Testament Survey	3 (48)
Music in a Soul Winning Church	2 (32)
Personal Evangelism	3 (48)
Bible Doctrines 1	2 (32)
LBT Choir and Orchestra	1 (16)

Spring Semester

Music Theory 2	3 (48)
Elective	2 (32)
English Grammar 1	3 (48)
Speech	2 (32)
Christian Manhood/Womanhood 1	3 (48)
Bible Doctrines 2	2 (32)
LBT Choir and Orchestra	1 (16)

Sophomore

Fall Semester

Old Testament Survey 1	3 (48)
Baptist History 1	2 (32)
English Grammar 2	3 (48)
Music Technology	2 (32)
Music Theory 3	3 (48)
Synopsis of the Gospels	2 (32)
LBT Choir and Orchestra	1 (16)

Spring Semester

Old Testament Survey 2	3 (48)
Baptist History 2	2 (32)
Computer Skills	3 (48)
Christian Manhood/Womanhood 2	2 (32)
Music Theory 4	3 (48)
Song Leading	2 (32)
LBT Choir and Orchestra	1 (16)

Church Office Administration

This program is designed to prepare ladies to serve as administrative assistants in local churches. Students gain both instruction and experience in a two-year certificate or 4-year diploma program which produces a confident, accomplished support staff.

Bachelor of Arts, Christian Ministries

Church Office Administration Concentration

128 Credits (2,048 clock hours)

Freshman

Fall Semester

Office Communication Skills	3 (48)
Personal Finance	2 (32)
New Testament Survey	3 (48)
Music in a Soul Winning Church	2 (32)
Personal Evangelism	3 (48)
Bible Doctrines 1	2 (32)
Office Practicum	1 (16)

Spring Semester

Filing and Records Management 1	3 (48)
Keyboarding 1	2 (32)
English Grammar 1	3 (48)
Speech	2 (32)
Christian Womanhood 1	3 (48)
Bible Doctrines 2	2 (32)
Office Practicum	1 (16)

Sophomore

Fall Semester

Old Testament Survey 1	3 (48)
Baptist History 1	2 (32)
English Grammar 2	3 (48)
Church Ministries	2 (32)
Media Presentation 1	3 (48)
Synopsis of the Gospels	2 (32)
Office Practicum	1 (16)

Spring Semester

Old Testament Survey 2	3 (48)
Baptist History 2	2 (32)
Computer Skills	3 (48)
Christian Womanhood 2	2 (32)
Media Presentation 2	3 (48)
Elective	2 (32)
Office Practicum	1 (16)

Junior

Fall Semester

Music Appreciation	3 (48)
Bookkeeping	2 (32)
Filing and Records Management 2	3 (48)
Proofreading	2 (32)
Eschatology	3 (48)
Elective	2 (32)
Office Practicum	1 (16)

Spring Semester

Classroom Evangelism	3 (48)
World Religions/Cults	2 (32)
Office Practicum	3 (48)
Secretarial Procedures	2 (32)
Elective	3 (48)
Angelology	2 (32)
Office Practicum	1 (16)

Senior

Fall Semester

Paterology	3 (48)
Church Finances	2 (32)
Office Practicum	3 (48)
Vocabulary Enrichment	2 (32)
Bible Anthropology	3 (48)
Pneumatology	2 (32)
Office Practicum	1 (16)

Spring Semester

Advanced Grammar & Composition	3 (48)
Elective	2 (32)
Office Practicum	3 (48)
Keyboarding 2	2 (32)
Proseuchology	3 (48)
Secretarial Skills	2 (32)
Office Practicum	1 (16)

Associate of Arts, Christian Ministries

Church Office Administration Concentration

64 Credits (1,024 clock hours)

Freshman

Fall Semester

Office Communication Skills	3 (48)
Personal Finance	2 (32)
New Testament Survey	3 (48)
Music in a Soul Winning Church	2 (32)
Personal Evangelism	3 (48)
Bible Doctrines 1	2 (32)
Office Practicum	1 (16)

Spring Semester

Filing and Records Management 1	3 (48)
Keyboarding 1	2 (32)
English Grammar 1	3 (48)
Speech	2 (32)
Christian Womanhood 1	3 (48)
Bible Doctrines 2	2 (32)
Office Practicum	1 (16)

Sophomore

Fall Semester

Old Testament Survey 1	3 (48)
Baptist History 1	2 (32)
English Grammar 2	3 (48)
Church Ministries	2 (32)
Media Presentation 1	3 (48)
Synopsis of the Gospels	2 (32)
Office Practicum	1 (16)

Spring Semester

Old Testament Survey 2	3 (48)
Baptist History 2	2 (32)
Computer Skills	3 (48)
Christian Womanhood 2	2 (32)
Media Presentation 2	3 (48)
Elective	2 (32)
Office Practicum	1 (16)

General Studies

The General Studies program is a two-year program designed for men and ladies who want to receive a strong, Bible-based education but who have not received a specific call to church leadership. This program provides a well-rounded education suitable for those who would serve profitably in the ministries of a local church as part of a faithful church membership.

Associate of Arts, Christian Ministries

General Studies

64 Credits (1,024 clock hours)

Freshman

Fall Semester

Elective	3 (48)
Personal Finance	2 (32)
New Testament Survey	3 (48)
Music in a Soul Winning Church	2 (32)
Personal Evangelism	3 (48)
Bible Doctrines 1	2 (32)
Ministry Practicum	1 (16)

Spring Semester

Introduction to Missions	3 (48)
Elective	2 (32)
English Grammar 1	3 (48)
Speech	2 (32)
Christian Manhood/Womanhood 1	3 (48)
Bible Doctrines 2	2 (32)
Ministry Practicum	1 (16)

Sophomore

Fall Semester

Old Testament Survey 1	3 (48)
Baptist History 1	2 (32)
English Grammar 2	3 (48)
Elective	2 (32)
Elective	3 (48)
Synopsis of the Gospels	2 (32)
Ministry Practicum	1 (16)

Spring Semester

Old Testament Survey 2	3 (48)
Baptist History 2	2 (32)
Computer Skills	3 (48)
Christian Manhood/Womanhood 2	2 (32)
Elective	3 (48)
Song Leading	2 (32)
Ministry Practicum	1 (16)

Course Descriptions

(CREDITS/CLOCK HOURS)

BI 100 NEW TESTAMENT SURVEY (3/48) A book-by-book survey of the New Testament, giving attention to: authorship, dates, places, settings, themes, occasion of writing, and relationship to the New Testament church.

BI 101 PERSONAL EVANGELISM (3/48) A study of the basics of witnessing, the motivations to witness, the dynamics and logistics of soul winning, and how to achieve a more vital and effective soul winning life. Studies will include several key approaches to soul winning as well as various specific types of presenting the Gospel through the Scriptures.

BI 102 BIBLE DOCTRINES 1 (2/32) The first of two courses presenting the major Bible doctrines as outlined in the Statement of Faith of Longview Baptist Temple and Texas Independent Baptist Seminary with reference to works of literature by renowned Baptist authors.

BI 103 BIBLE DOCTRINES 2 (2/32) The second of two courses presenting the major Bible doctrines as outlined in the Statement of Faith of Longview Baptist Temple and Texas Independent Baptist Seminary with reference to works of literature by renowned Baptist authors.

BI 200 OLD TESTAMENT SURVEY I (3/48) A book-by-book survey of the Old Testament, Genesis through Psalms, including an application to life in this present age.

BI 201 OLD TESTAMENT SURVEY I (3/48) A book-by-book survey of the Old Testament, Proverbs through Malachi, including an application to life in this present age.

BI 202 SYNOPSIS OF THE GOSPELS (2/32) A study of the books of Matthew, Mark, Luke, and John, majoring on important events from the earthly ministry of Christ and including careful analysis of select portions of our Saviour's major teachings.

BI 300 CLASSROOM EVANGELISM (3/48) A study of Scriptural methods of communicating the message of Christ in the classroom, Sunday school, Bible clubs, children's church, and other evangelistic atmospheres. Actual practice required for completion of course.

BI 302 BIBLICAL COUNSELING (3/32) A study of principles and problems of Scriptural counseling. Scriptural answers, the convicting power of the Holy Spirit, and man's basic problems and needs are analyzed.

BI 500 ANALYSIS OF MATTHEW (3/38) An in-depth, systematic analysis of the New Testament book of Matthew.

BI 501 ANALYSIS OF MARK (3/48) An in-depth, systematic analysis of the New Testament book of Mark.

BI 502 ANALYSIS OF LUKE (3/48) An in-depth, systematic analysis of the New Testament book of Luke.

BI 503 ANALYSIS OF JOHN (3/48) An in-depth, systematic analysis of the New Testament book of John

BI 504 ANALYSIS OF ACTS (3/48) An in-depth, systematic analysis of the New Testament book of Acts.

BI 510 ANALYSIS OF ROMANS (3/48) An in-depth, systematic analysis of the New Testament book of Romans.

BI 511 ANALYSIS OF 1 CORINTHIANS (3/48) An in-depth, systematic analysis of the New Testament book of 1 Corinthians.

BI 512 ANALYSIS OF 2 CORINTHIANS (3/48) An in-depth, systematic analysis of the New Testament book of 2 Corinthians.

BI 513 ANALYSIS OF CHURCH EPISTLES (3/48) An in-depth, systematic analysis of the New Testament books of Galatians through 2 Thessalonians.

BI 514 ANALYSIS OF PERSONAL EPISTLES (3/48) An in-depth, systematic analysis of the New Testament books of 1 Timothy through Philemon.

BI 515 ANALYSIS OF HEBREWS (3/48) An in-depth, systematic analysis of the New Testament book of Hebrews.

BI 520 ANALYSIS OF GENERAL EPISTLES (3/48) An in-depth, systematic analysis of the New Testament books of James through Jude.

BI 521 ANALYSIS OF REVELATION (3/48) An in-depth, systematic analysis of the New Testament book of Revelation.

BI 522 ANALYSIS OF JOB (6/96) An in-depth, systematic analysis of the Old Testament book of Job.

BI 523 ANALYSIS OF PSALMS (6/96) An in-depth, systematic analysis of the Old Testament book of Psalms.

BI 530 ANALYSIS OF PROVERBS (6/96) An in-depth, systematic analysis of the Old Testament book of Proverbs.

BI 531 ANALYSIS OF ECCLESIASTES & SONG OF SOLOMON (3/48) An in-depth, systematic analysis of the Old Testament books of Ecclesiastes and Song of Solomon.

BI 532 SUBMISSION OF THESIS (4/64) An original, 30,000-word research paper upon a pre-approved topic.

BI 600 ANALYSIS OF GENESIS (3/48) An in-depth, systematic analysis of the Old Testament book of Genesis

BI 601 ANALYSIS OF EXODUS (3/48) An in-depth, systematic analysis of the Old Testament book of Exodus.

BI 602 ANALYSIS OF LEVITICUS (3/48) An in-depth, systematic analysis of the Old Testament book of Leviticus.

BI 603 ANALYSIS OF NUMBERS (3/48) An in-depth, systematic analysis of the Old Testament book of Numbers.

BI 604 ANALYSIS OF DEUTERONOMY (3/48) An in-depth, systematic analysis of the Old Testament book of Deuteronomy.

BI 610 ANALYSIS OF JOSHUA (3/48) An in-depth, systematic analysis of the Old Testament book of Joshua.

BI 611 ANALYSIS OF JUDGES & RUTH (3/48) An in-depth, systematic analysis of the Old Testament books of Judges and Ruth.

BI 612 ANALYSIS OF 1 SAMUEL (3/48) An in-depth, systematic analysis of the Old Testament book of 1 Samuel.

BI 613 ANALYSIS OF 2 SAMUEL (3/48) An in-depth, systematic analysis of the Old Testament book of 2 Samuel.

BI 614 ANALYSIS OF 1 KINGS (3/48) An in-depth, systematic analysis of the Old Testament book of 1 Kings.

BI 620 ANALYSIS OF 2 KINGS (3/48) An in-depth, systematic analysis of the Old Testament book of 2 Kings.

BI 621 ANALYSIS OF 1 CHRONICLES (3/48) An in-depth, systematic analysis of the Old Testament book of 1 Chronicles.

BI 622 ANALYSIS OF 2 CHRONICLES (3/48) An in-depth, systematic analysis of the Old Testament book of 2 Chronicles.

BI 623 ANALYSIS OF EZRA-NEHEMIAH (3/48) An in-depth, systematic analysis of the Old Testament books of Ezra-Nehemiah.

BI 624 ANALYSIS OF ISAIAH (3/48) An in-depth, systematic analysis of the Old Testament book of Isaiah.

BI 630 ANALYSIS OF JEREMIAH & LAMENTATIONS (3/48) An in-depth, systematic analysis of the Old Testament books of Jeremiah and Lamentations.

BI 631 ANALYSIS OF EZEKIEL (3/48) An in-depth, systematic analysis of the Old Testament book of Ezekiel.

BI 632 ANALYSIS OF DANIEL (3/48) An in-depth, systematic analysis of the Old Testament book of Daniel.

BI 633 ANALYSIS OF HOSEA – HAGGAI (3/48) An in-depth, systematic analysis of the Old Testament books of Hosea through Haggai.

BI 634 ANALYSIS OF ZECHARIAH & MALACHI (3/48) An in-depth, systematic analysis of the Old Testament books of Zechariah and Malachi.

BI 635 SUBMISSION OF DISSERTATION (4/64) An original, 60,000-word research paper upon a pre-approved topic.

BU 100 OFFICE COMMUNICATION SKILLS (3/48) Developing effective communication skills in the office with employers, employees, customers in an office setting through memos and different forms of letter writing. These skills would be beneficial in either a business or church office.

BU 101 PERSONAL FINANCE (2/32) A financial study essential for all majors, presenting the scriptural philosophy of personal finances. The student is taught how to handle a checking account and how to scripturally care for a personal budget.

BU 102 FILING AND RECORDS MANAGEMENT 1 (3/48) A study of the alphabetic filing rules, cross-referencing, managing cycle for all records. This course is a prerequisite for Filing and Records Management.

BU 103 KEYBOARDING 1 (2/32) Developing the skill of basic typing and the correct hand positions on a keyboard for the computer.

BU 200 COMPUTER SKILLS (3/48) Creating professional documents such as resumes, letters, fax cover sheets, reports, legal documents, brochures, manuals, and more, as well as mastering the creation of spreadsheets using formulas,

charts, and tables. It is an efficient tool for any church or office. Microsoft Word and Excel software is required.

BU 201 MEDIA PRESENTATIONS 1 (3/48) An introduction to graphic design using Adobe Photoshop. Design skills include photo enhancement, layout skills, and print design with a focus on church media needs.

BU 202 MEDIA PRESENTATIONS 2 (3/48) Expands Adobe Photoshop design skills with a focus on major thematic church projects. In-depth design training - from conceptualization to implementation.

BU 203 PROOFREADING (2/32) Mastering the skills of editing and proofreading. It will also equip the student with the following skills: correct use of punctuation, spelling and grammar usage, sentence structure, and use of standard proofreader marks.

BU 300 BOOKKEEPING (2/32) An advanced study of church finances, dealing more specifically with determining budgets and the day-to-day operation of the budget. Property acquisition and debt retirement are included in this study.

BU 301 FILING AND RECORDS MANAGEMENT 2 (3/48) A basic study of the methods of filing: alphabetical, numerical, indexing, coding, and cross referencing, as well as the procedures involved.

BU 302 SECRETARIAL PROCEDURES (2/32) A basic study of the duties of a secretary. This will cover procedures of office duties, such as: working for the pastor and his assistants, greeting and taking care of office visitors, answering the phone, assisting co-workers, handling situations which arise in an office setting.

BU 400 CHURCH FINANCES (2/32) An in-depth study of all finances involving the operation of a church including accounts payable, accounts receivable, offerings, payroll, and budgeting.

BU 401 KEYBOARDING 2 (2/32) Mastering keyboarding by touch, using good technique, developing speed and accuracy.

BU 402 SECRETARIAL SKILLS (2/32) A comprehensive overview of the student's knowledge of all skills needed to perform secretarial work.

ED 100 TEACHING METHODS (3/48) An in-depth study explaining and demonstrating the most effective methods of teaching and reaching children, with emphasis on storytelling and visual aids.

ED 101 TEACHING READING (2/32) A class designed to teach future Christian school teachers the phonics approach to reading along with spelling and handwriting.

ED 102 CLASSROOM MANAGEMENT (2/32) Prepares the teacher to start the school year, their managing of time, organization and classroom discipline.

ED 103 TEACHING BIBLE (2/32) Organizing a Bible class that will make an impact on the lives of Christian school students. The course will teach how to use visuals, songs, character traits, and Bible memory for grades kindergarten through sixth.

ED 200 TEACHING ELEMENTARY MATH (2/32) A class focusing on the fundamentals of mathematics used by Christian school teachers, including the basic operations of arithmetic, fractions, decimals, and other basic principles. Prerequisite-General Math.

ED 201 TEACHING ENGLISH (2/32) A class designed to teach future Christian school teachers how to teach the various aspects of English grammar. This class will also teach the

future teacher how to guide children in choosing good literature.

ED 204 TESTS AND MEASUREMENTS (2/32) Familiarizes future teachers with educational measurement and evaluation: testing, grading, and reporting student achievement. Emphasis will be placed on the practical aspects of measurement and evaluation in the Christian school classroom.

ED 300 CHILD PSYCHOLOGY (2/32) A study of the development of the child as a whole, including spiritual, emotional, intellectual, social, and physical phases of a child's life. Emphasis will be on the teaching-learning process of spiritual development and the teaching of character.

ED 301 EDUCATIONAL PSYCHOLOGY (3/48) A study of the thoughts and intents of the heart of a child. Evaluation of problem-solving techniques in the classroom and effective sources of child development will be studied.

ED 302 PHILOSOPHY OF EDUCATION (3/48) A study placing Christian education in its proper perspective with emphasis on its historical and philosophical development, in contrast to the secular humanism being taught in most public schools.

ED 303 TEACHING ELEMENTARY PHYSICAL EDUCATION/HEALTH (2/32) Teaching physical education in the Christian school. A system of activities to use at different times and with appropriate ages will be taught.

ED 304 TEACHING SCIENCE AND HISTORY (2/32) A class designed to teach future Christian school teachers how to teach science and history from a scriptural perspective.

ED 306 TEACHING ADVANCED MATH (2/32) By researching and peer teaching various topics, students will become familiarized with key mathematical concepts. Topics will range from algebra, analytical geometry, trigonometry, and precalculus.

ED 307 CHRISTIAN SCHOOL ADMINISTRATION (2/32)

This course covers the planning and preparation of the school year and the management and supervision of the teachers.

ED 400 STUDENT TEACHING 1 (16/256) Supervised classroom teaching for the first of two semesters at Longview Christian Academy. The student will work up to teaching the entire school day with full responsibilities.

ED 401 STUDENT TEACHING 2 (16/256) Supervised classroom teaching for one semester at Longview Christian Academy. The student will work up to teaching the entire school day with full responsibilities.

ED 402 CONCENTRATED PRACTICUM 1 (16/256) The student will work in the Christian school as an aide to the principal or vice principal, gradually assuming more administrative responsibilities.

ED 403 CONCENTRATED PRACTICUM 1 (16/256) The student will work in the Christian school as an aide to the principal or vice principal, gradually assuming more administrative responsibilities.

EN 100 ENGLISH GRAMMAR 1 (3/48) A foundational study emphasizing sentence structure, including the use of nouns, verbs, adjectives, and adverbs.

EN 101 SPEECH (2/32) An introductory study of speech. Fundamentals of voice production, platform poise, gestures, and speech organization are investigated.

EN 200 ENGLISH GRAMMAR 2 (3/48) A study of the eight parts of speech, functions of nouns, in-depth understanding of verb phrases, verbal phrases, and various types of dependent clauses.

EN 300 VOCABULARY ENRICHMENT (2/32) A practical study in the development and usage of the English vocabulary and spelling rules.

EN 400 ADVANCED GRAMMAR & COMPOSITION (3/48) A study of the structure, form, and techniques of effective writing.

HI 200 BAPTIST HISTORY 1 (2/32) A detailed study of the triumph of Christ and His church from the age of the Apostles, emphasizing the early church and early church fathers to the reformation of the 1500's and the reformers of that era.

HI 201 BAPTIST HISTORY 2 (2/32) A continuing study taught from the Baptist perspective, and not reformation theology. Dated from the Reformation period to today's fundamentalist movement.

HU 100 CHRISTIAN MANHOOD 1 (3/48) A detailed look into the Scriptural perspective of manhood. Course one will focus on a Christian man's relationship toward God and himself.

HU 101 CHRISTIAN WOMANHOOD 1 (3/48) A basic study of the problem areas in the lives of all Christian women. The subjects discussed are: gossip, a critical spirit, worry, depression, submission to authority at home or work, fear of soul winning, and modest dress.

HU 200 CHRISTIAN MANHOOD 2 (2/32) A detailed look into the scriptural perspective of manhood. Course two will focus on a Christian man's relationship toward his wife and family.

HU 201 CHRISTIAN WOMANHOOD 2 (2/32) This course will cover ladies of the Bible and their qualities which are beneficial to Christian Life today.

MA 201 GENERAL MATH (3/48) Laying the basic foundation for basic mathematics, introducing and refreshing the student's skills in areas such as consumer math, geometry, pre-algebra and basic math skills.

MA 202 BASIC ALGEBRA (3/48) A course designed to familiarize students with fundamental mathematical concepts; inequalities, polynomials, linear and quadratic equations, and fundamental trigonometry.

MI 100 INTRODUCTION TO MISSIONS (3/48) A study of the foundation of missions, with emphasis on history, philosophy, and missions in the local church.

MI 300 WORLD RELIGIONS (2/32) An in-depth study of the religions of the world, with a defense of Christianity.

MI 400 CULTS (2/32) An introductory study of world cults: identifying them, becoming indoctrinated against them, and witnessing to them.

MU 100 MUSIC THEORY 1 (3/48) An introduction to the basic elements of tonal harmony, principles of voice leading and part writing in root position, and principles of harmonic progression.

MU 101 MUSIC IN A SOUL WINNING CHURCH (2/32) A fundamental study covering choosing godly music, as well as planning and organizing a Bible-based music program. Focuses on music ministries in the independent Baptist soul-winning church.

MU 102 MUSIC THEORY 2 (3/48) Study of triads and seventh chords, inversions, basic musical forms, and non-chord tones.

MU 200 MUSIC TECHNOLOGY (2/32) Practical training on music notation software (Sibelius) as well as audio/visual technology.

MU 201 MUSIC THEORY 3 (3/48) Introduction to secondary functions in harmony, modulation, and binary and ternary forms.

MU 202 MUSIC THEORY 4 (3/48) Introduction to non-diatonic elements in harmony and an introduction to counterpoint.

MU 203 SONG LEADING (2/32) A practical study for the church song leader teaching the fundamentals of theory and rhythm. Covers platform procedures, deportment, and congregational conducting patterns.

MU 300 CHURCH MUSIC ADMINISTRATION (2/32) A comprehensive course on how to organize and build a framework for a soul-winning music department. Students will take the music philosophy and go a step further to produce a practical and helpful music ministry for a local church.

MU 301 EAR TRAINING & SIGHT-SINGING (3/48) The development of listening skills and sight-singing, which is the ability to read and perform music at first sight. Through graduated written exercises, students will be expected to develop skills of aurally and visually recognizing, writing, and singing rhythms, intervals, and melodies.

MU 302 MUSIC APPRECIATION (3/48) A basic study of the purpose and history of music. Students will become acquainted with the use of music in churches and its effect on Christianity and the world in which we live. Basic theory, vocal technique, and an introduction to orchestral instruments is included.

MU 400 ORCHESTRATION (2/32) Students will learn techniques needed to arrange for the common orchestral instruments, as well as for instruments in ensembles and larger groups. Composing styles for accompanying vocal ensembles as well as orchestral writing will be addressed.

MU 401 MUSIC METHODS – PEDAGOGY (2/32) Preparation for the music major, Christian school teacher, or Christian ministries major to teach a music class in the church or Christian school setting.

TH 100 CHRISTOLOGY (3/48) An in-depth topical study of the Bible relating to the person and work of the Lord Jesus Christ.

TH 101 CHURCH MINISTRIES 1 (2/32) The first of two courses designed to familiarize the student with the workings of various church ministries.

TH 200 CHURCH MINISTRIES 2 (2/32) The second of two courses designed to familiarize the student with the workings of various church ministries.

TH 201 HERMENEUTICS 1 (3/48) The first of two courses designed to familiarize the student with the theory and methodology of studying the Scripture. Course one will emphasize basic techniques of recognizing context.

TH 202 HERMENEUTICS 2 (3/48) The second of two courses designed to familiarize the student with the theory and methodology of studying the Scripture. Course two will emphasize the basic techniques of comparing Scripture with Scripture and making application.

TH 300 ANGELOLOGY (2/32) An in-depth topical study of the Bible relating to the origin, nature, and work of angels.

TH 301 BIBLE COSMOLOGY (2/32) An in-depth topical study of the Bible relating to the origin, nature, and operation of the universe.

TH 303 ECCLESIOLOGY (2/32) An in-depth topical study of the Bible relating to the Lord's churches.

TH 304 ESCHATOLOGY (3/48) An in-depth topical study of the Bible relating to the prophecies and nature of the end times.

TH 305 HAMARTIOLOGY (2/32) An in-depth topical study of the Bible relating to the origin, nature, and consequence of sin.

TH 306 SOTERIOLOGY (3/48) An in-depth topical study of the Bible relating to the nature of salvation.

TH 307 TELEUTOLOGY (3/48) An in-depth topical study of the Bible relating to the origin and nature of death, heaven, and hell.

TH 400 HOMILETICS 1 (3/48) A basic study of New Testament preaching emphasizing the various methods involved in sermon preparation.

TH 401 HOMILETICS 2 (3/48) An advanced study of New Testament preaching emphasizing the various methods involved in sermon preparation.

TH 402 BIBLE ANTHROPOLOGY (3/48) An in-depth topical study of the Bible relating to the origin, nature, and culture of man.

TH 402 PATEROLOGY (3/48) An in-depth topical study of the Bible relating to the person and work of God the Father.

TH 403 PNEUMATOLOGY (2/32) An in-depth topical study of the Bible relating to the person and work of God the Holy Ghost.

TH 403 THE HISTORY OF THE KINGDOM (3/48) An in-depth study of the books of I Samuel through II Chronicles, following the history of the kings of Israel and Judah from the ministry of Samuel through the captivity of Judah.

TH 404 CHURCH BUSINESS (2/32) A course designed to familiarize the student with the basics of running a church. Studies will examine the inner workings of the church office, organizing and conducting a church service, and the proper relationship and procedures a church should have for conducting business with government officials and local businesses.

TH 405 PROSEUCHOLOGY (3/48) An in-depth topical study of the Bible relating to the nature and operation of prayer.

TH 406 BIBLIOLOGY (2/32) An in-depth topical study of the Bible relating to the origin, nature, and operation of the Bible itself.

PRACTICUMS

In addition to classroom instruction, each course of study includes practical training in the student's chosen field each semester:

TH 110, 111, 210, 211, 310, 311, 410, 411 MINISTRY PRACTICUM (1/16)

Practical training in practical ministry work in various ministries of the Longview Baptist Temple, including the bus ministry, Junior church teams, Sunday school visiting, nursing home ministry, et al.

ED 110, 111, 210, 211, 310, 311 EDUCATION IN-SERVICE (1/16)

Practical training in a real classroom environment in the Christian school (Longview Christian Academy)

MU 110, 111, 210, 211, 310, 311, 410, 411 LBT CHOIR AND ORCHESTRA (1/16) Practical experience in the choir and orchestra of the Longview Baptist Temple.

MUSIC PRACTICUM 1

Practical training assisting in various roles in the special music ministry of the Longview Baptist Temple.

BU 110, 111, 210, 211, 310, 311, 410, 411 OFFICE PRACTICUM (1/16)

Practical training working alongside the experienced office staff within the various ministries of the Longview Baptist Temple.

The Board of Directors

Officers

Robert Holland	Vice-Chairman
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Marcial Alvarez	Scott Petticoffer
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Administration and Faculty

Administration

Dr. Bob Gray II

Chancellor/President

B.B., Th.M., L.H.D. – Texas Baptist College, Longview, TX. Thirty years ministry experience as a youth pastor, Bible college professor, conference speaker, college Dean of Men, and senior pastor.

Faculty/Instructors

Travis R. Combest

Director of Pastor Relations

B.S.– Tennessee Temple College, Chattanooga, TN. Ten years experience on the mission field in Germany, with an additional twenty-four years experience as a local church pastor in Berne, IN.

James W. Doster

Director of Employment

Studied at Trinity Baptist College, Jacksonville, FL; B.A. - Northeast Baptist School of Theology; Th.M., Th.D. - Southern Indiana Baptist College, Dupont, IN. Founded Lighthouse Baptist Church, Gloucester City, NJ, where he pastored for twenty-one years. Principal and teacher at Lighthouse Baptist Academy, Gloucester City, NJ, sixteen years. Chancellor and professor at Lighthouse Baptist Bible Institute, three years.

Joseph M. Koenig

Registrar; Director of Academics

B.B., L.H.D. – Texas Baptist College, Longview, TX. Twenty-two years ministry experience as Seminary college instructor, nine years experience as Christian school principal or assistant principal, six years experience as church choir director, and ten years experience as church orchestra conductor.

Juan Meave

Director of Activities

B.Th. – Texas Independent Baptist Seminary, Longview, TX. Seven years Spanish ministry experience pastoring, teaching Sunday School, translating, and foreign missions work.

Susan Mixon

Director of Student Finances

B.S. Mathematics, Education – Liberty University, Lynchburg, VA. Twenty-two years ministry experience as Christian school teacher and Bible college adjunct lecturer. Eleven years teaching as a tutor.

Jennifer L. Petticoffer

Head of Music Department

B.M.Ed., C.M.M., L.H.D. – Texas Baptist College, Longview, TX. Thirty-eight years ministry experience as church and college Music Coordinator, Bible college professor, and college Dean of Women.

Amy Robinson*Instructor*

B.M.Ed., Ed. M – Texas Baptist College, Longview, TX. Twenty-four years of working with church music groups, church service accompaniment, private music lessons, college classes, writing and arranging music, teen and children's choirs.

John Robinson*Instructor*

B.B. – Texas Baptist College, Longview, TX. Fifteen years ministry experience as an assistant pastor and Bible college professor.

Kim Robinson*Dean of Men*

B.S. – Arlington Baptist College, Arlington, TX. Forty years Christian school teacher.

John A. Smith*Instructor*

B.B., Th.M., D.D. – Texas Baptist College, Longview, TX. Thirty years ministry experience as assistant pastor, registrar at Texas Baptist College, Bible college professor, and Choir Director.

Ruth E. Smith*Dean of Women*

B.S. Elementary Education – Hyles-Anderson College, Crown Point, IN; L.H.D. – Texas Baptist College, Longview, TX. Twenty-eight years ministry experience as Christian school teacher, Bible college professor, and college Dean of Women.

Charles D. Zinn

Head of Education Department

B.S. – Southern Illinois University, Edwardsville, IL; M.R.E.,
L.H.D. – Texas Baptist College, Longview, TX. Thirty-four
years ministry experience as Christian school teacher and
principal.

Cheryl D. Zinn

Head of Office Administration Department

Twenty-eight years as receptionist/secretary for Longview
Baptist Temple, Longview Christian Academy and Texas
Independent Baptist Seminary.

The Support Staff

Emily Tester - Director of Recruiting

Susan Robinson – Assistant to the Registrar


Kim Smith – Director of Food Service

Bridgette Phillips - Director of Work Scholarship



Texas Independent Baptist Seminary & Schools

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